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**STATE OF NEVADA
BOARD OF EXAMINERS
FOR
ALCOHOL, DRUG AND GAMBLING COUNSELORS
400 W. KING STREET SUITE 111
CARSON CITY, NV 89703
775-684-7080/7081
Fax-775-684-7084
Website: www.alcohol.nv.gov
E-mail: agawronski@adgc.nv.gov
cmasterson@adgc.nv.gov**

Native American Counselor Renewal Application

Expiration Date: _____ **Certificate #** _____

To renew your certificate, return this document and required CEU's with the appropriate fee of **\$250.00**. The check should be made out to the Board of Examiners for Alcohol, Drug and Gambling Counselors.

Please complete the information requested below:

Name _____ Phone Number _____

Mailing Address _____
City State Zip

E-mail Address _____

Please provide the Board with the following:

Employers Name _____ Phone _____

Employer Address _____ City, State & Zip _____

Employer Fax _____ Web Address _____

Note: Failure to return all completed forms and fees **by due date** will result in a **late fee of \$75.00** for up to two months after your renewal date.

Sixty days after your certificate lapses, you are no longer eligible to re-certify or re-license and it will be necessary to reapply under NAC 641C and retest if you wish to be certified or licensed.

If you wish to place your certification/license in an **inactive status** you are allowed to do so for a year. In order to do so you must submit a **letter requesting an inactive status plus a fee of \$25.00, this must reach the Board prior to your expiration date.**

The Board only requires that you submit documentation of completion of a course in confidentiality with HIPAA and a course in ethics. All other continuing education certificates you should keep for a minimum of three years in case you are audited by the Board.

