

PROBLEM GAMBLING COUNSELOR APPLICATION FOR A SUPERVISOR'S CERTIFICATE

NAME _____ Mr. Ms. Miss. Mrs.
Last First Initial (Circle one)

UNMARRIED NAME/OR OTHER NAME(S) KNOWN BY _____

MAILING ADDRESS _____

CITY, STATE, ZIP _____

HOME TELEPHONE _____ BUSINESS TELEPHONE _____

FAX NUMBER _____ SOCIAL SECURITY NUMBER _____

Valid Driver's License Number _____ State _____ Birth date _____

Submit application, copy of the certificate from required supervisor's course and certificate and application fees of \$60.00 with this application. Make check out to the Board of Examiners for Alcohol & Drug Abuse Counselors.

HAVE YOU EVER BEEN ARRESTED, CONVICTED OR INDICTED OF ANY OFFENSE? Yes ___ No ___

HAVE YOU EVER HAD A LICENSE OR CERTIFICATE REVOKED, SUSPENDED OR HAD DISCIPLINARY ACTION TAKEN AGAINST YOU? Yes ___ No ___

Conviction or suspension is not an automatic barrier to certification. Each case is considered on its individual merits. My arrests, convictions or indictments include the following:

Date: _____ Conviction _____

Date: _____ Conviction _____

(Continue on back if necessary) **If your answer to any of the above questions is "Yes" please provide a complete explanation in your own words and a copy of the final judgment and the sentence of all convictions and of all offenses. Lack of providing any information requested is a basis for rejecting this application. Failure to acknowledge a conviction is grounds for suspension of certification. Attach explanation to this application.**

EDUCATION:

Name _____ Address _____

College or University:

Name _____ Location _____

Major _____ Degree _____

Graduate School:

Name _____ Location _____

Major _____ Degree _____

List any other professional licenses or certificate you possess and its number _____

EXPERIENCE: Please document a minimum of 2 years experience doing problem gambling abuse counseling:

Employer: _____ Telephone Number _____

Address _____ City and State _____

Dates of Employment _____ Number of hours worked per week _____

List Your Duties in Detail _____

FOR THE BOARDS USE – PLEASE DO NOT COMPLETE

Certificate: The above application was approved by the Board on _____ . Certificate No: _____ . Date: _____

Executive Directors Signature or Initials: _____

RESPONSIBILITIES OF A SUPERVISOR: It is your responsibility to read the following before signing the application**a. NAC 641C.280 Supervisors of certified interns: Generally. ([NRS 641C.200](#))**

1. To be eligible to supervise a certified intern, a certified counselor must:
 - (a) Be in good standing with the board and not under any investigation by the board;
 - (b) Have satisfactorily completed a course approved by the board for the training of supervisors; and
 - (c) Have been certified by the board for at least 2 years and have engaged in the practice of problem gambling for at least 2 years.
2. A certified counselor may not supervise a certified intern until he has:
 - (a) Submitted a completed application to the board on a form provided by the board; and
 - (b) Received notification from the board that it has approved his application.
3. The board will maintain a list of the names of the certified counselors who have been approved to supervise interns and, upon request, will provide a copy of that list to any applicant for certification as an problem gambling abuse counselor intern.
4. A certified counselor who is supervising a certified intern shall not:
 - (a) Reside with the certified intern, have an intimate relationship with the certified intern or be related to the certified intern by blood or marriage;
 - (b) Have had the certified intern as a client; or
 - (c) Supervise more than five certified interns at one time without the prior approval of the board.
5. A certified counselor who is supervising a certified intern is subject to disciplinary action by the board for any violation of this chapter and [chapter 641C of NRS](#) committed by the certified intern while the certified intern is working under the supervision of the certified counselor.
6. A certified counselor who is supervising a certified intern shall inform the board in writing of any termination or cessation of his supervision of the certified intern not later than 5 working days after the date on which his supervision of the certified intern terminates or ceases. (Added to NAC by Bd. of Exam'rs for Alcohol & Drug Abuse Counselors by R097-00, eff. 8-9-2000)

b. NAC 641C.285 Supervisors of certified interns: Duties. ([NRS 641C.200](#))

1. A certified counselor who is supervising a certified intern shall ensure that:
 - (a) The work of the certified intern is conducted in an appropriate professional setting;
 - (b) The work of the certified intern is consistent with the standards of the profession;
 - (c) The certified intern is assisted with the development of his professional identity;
 - (d) The certified intern has gained the skills required to manage his practice;
 - (e) The certified intern has gained the skills required for continuing competency;
 - (f) The certified intern has gained knowledge of the laws and regulations applicable to the practice of counseling problem gambling abusers; and
 - (g) The certified intern is familiar with the current literature concerning those areas of problem gambling abuse counseling which are relevant to his area of practice.
2. A certified counselor who is supervising a certified intern shall:
 - (a) Communicate with the certified intern on an individual basis for at least 1 hour every week, unless the board specifically directs a different schedule or frequency for the meetings, to discuss and evaluate the performance of the certified intern in his practice.
 - (b) Prepare a progress report for each period of certification in which the certified counselor supervises the certified intern, on forms provided by the board, concerning the progress of the certified intern in his practice.
 - (c) Be available to consult with the board about a certified intern being supervised by the certified counselor concerning the record, competence in practice, emotional and mental stability, and professional and ethical conduct of the certified intern.
3. Upon the completion of the period of certification, if the certified intern seeks to renew his certification as an problem gambling abuse counselor intern and continue his practice as a certified intern under the supervision of the certified counselor, the certified counselor shall ensure that the progress report prepared by the certified counselor pursuant to this section is included in the application for the renewal of the certificate for the certified intern. If, upon the completion of the period of certification, the certified intern has completed his internship, or if the supervision of the certified intern by the certified counselor ceases or is otherwise terminated, the certified counselor shall submit a progress report for that last period of certification to the board as soon as practicable after his supervision of the certified intern ends.
4. A certified counselor who is supervising a certified intern shall analyze the performance of the certified intern through information obtained:
 - (a) By observing or participating in the practice of the certified intern at least once a month; and
 - (b) From the notes taken by the certified intern.
 (Added to NAC by Bd. of Exam'rs for Alcohol & Drug Abuse Counselors by R097-00, eff. 8-9-2000)

c. NAC 641C.290 Supervisors of certified interns: Responsibilities related to education of certified interns. ([NRS 641C.200](#))

1. Any hours which a certified intern accumulates while:

- (a) Working under the supervision of a counselor who has not been approved by the board to supervise problem gambling abuse counselor interns;
 - (b) Working in an arrangement covered by an agreement relating to the supervision of the intern if the agreement has not been approved by the board; or
 - (c) Engaged in any activities that are not within the scope of the practice of counseling problem gambling abusers, or the provision of any services relating thereto,
- will not be counted toward the number of hours necessary to become a certified or certified counselor.

2. Except as otherwise provided in this subsection, if, at the time when a certified intern received his most current certification from the board, the certified intern is enrolled in a program of education from which he will receive an associate's degree, bachelor's degree, master's degree or doctoral degree in a field of social science, the certified counselor supervising the certified intern shall ensure that the certified intern is properly enrolled in that program of education during each semester within the certification period. If a certified intern withdraws from his courses such that he is no longer enrolled in at least 3 credit hours for a given semester the certified intern may not work as a certified intern during the remainder of that semester and any hours which he accumulates during this time working as a certified intern will not be counted toward the number of hours necessary to become a certified or certified counselor. If a certified intern completes and receives his degree from his program of education during a certification period and a new semester for that program of education begins before the end of the certification period, the certified counselor supervising the certified intern is not required to ensure that the certified intern is enrolled in the program of education for the new semester.

3. A certified intern must complete the education and training necessary to become a certified or certified counselor not later than 10 years after the date on which he initially applies to become a certified intern.
 (Added to NAC by Bd. of Exam'rs for Alcohol & Drug Abuse Counselors by R097-00, eff. 8-9-2000)

d. NAC 641C.295 Supervisors of certified interns: Withdrawal of approval to supervise. (NRS 641C.200) The board will withdraw its approval for a certified counselor to supervise certified interns if:

1. The certified counselor:
 - (a) Fails to supervise a certified intern adequately;
 - (b) Fails to comply with the provisions of this chapter and [chapter 641C of NRS](#) relating to the supervision of certified interns;
 - (c) Fails to ensure that two or more consecutive progress reports regarding the progress of each certified intern under the supervision of the certified counselor is submitted to the board as required in [NAC 641C.285](#); or
 - (d) Knowingly allows a certified intern under the supervision of the certified counselor to violate any provision of this chapter or [chapter 641C of NRS](#); and
2. The board determines that the withdrawal of its approval for the certified counselor to supervise certified interns is appropriate under the circumstances.

(Added to NAC by Bd. of Exam'rs for Alcohol & Drug Abuse Counselors by R097-00, eff. 8-9-2000)

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+I hereby affirm under penalty of perjury that. **PLEASE CIRCLE ONE:**

1.
 - a. I am in active recovery from chemical dependency and/or problem gambling and have maintained my abstinence for a minimum of past two years; if in recovery from problem gambling for how many years? _____. If in recovery from a substance use disorder, please state for how many years _____ or
 - b. I have never been chemically dependent, and/ or have a problem gambling and for a minimum of the past two years I have used alcohol and other drugs and/or gambled only in a responsible manner - if at all.
2. I declare that any statement in this application or information provided is true and complete. I understand that if I provide false information I may subject myself to penalty provisions.
3. I will adhere to the code of Ethics as established in NRS 641C.
4. If I have been convicted of a felony or gross misdemeanor within the past 5 years, I agree not to participate in the treatment process for any individual under the age of 18.

FEDERAL LAW REQUIRES AN APPLICANT TO CIRCLE ONE OF THE FOLLOWING:

- a. I hereby certify I am not subject to any support order; or
- b. I am subject to a support order and I owe no past due support with respect to the order or I am in full compliance with a plan to pay any and all past due support as of the date of this application; or
- c. I hereby certify I am not in full compliance with a plan to pay past due support with respect to a support order as of the date of this application.

This acts as documentation that I understand and will abide by the Administrative Code 641C:

Signature _____ Date _____.