



Board of Examiners for Alcohol, Drug and Gambling Counselors



Request for Application for Alcohol and Drug Abuse Counselors and Interns

Please print or type the following information:

NAME		
HOME ADDRESS		
CITY	STATE	ZIP
HOME TELEPHONE	CELL NUMBER	
EMAIL ADDRESS		
BUSINESS NAME		
BUSINESS ADDRESS		
BUSINESS TELEPHONE	BUSINESS FAX	

• Please check below the application packet you are requesting.
A NONREFUNDABLE money order for \$150.00 made out to the Board of Examiners must accompany this Request for Application.

Certified Intern – Must be 21, a citizen of the United States or is lawfully entitled to remain and work in the United States. Requires you have a minimum of 60 credits towards your degree in an approved social science field, 6 hours of training specific to Confidentiality/HIPAA and 6 hours of instruction in ethics. A minimum of 18 credits (or more) in addition specific studies, in an approved college for reduction in hours (4000 to 1500), or provide the Board with a transcript from the registrar’s office showing the completion of an appropriate degree from an accredited college or university with a minor in addition 12 addiction credits for a masters and 18 addiction credits for a bachelors. *Additional fees due at the time of application submission will be: \$60 certification processing fee*

Certified Counselor - Requires you have completed a Bachelors degree in an appropriate social science field and have already completed 4,000 hours of approved experience in alcohol & drug abuse counseling. *(The application packet will include the certification application, fingerprint cards, a web link for written exam study material, and a checklist of all required documentation) Additional fees due at the time of application submission will be: \$60 certification processing fee, \$100.00 oral board fee, \$185.00 written exam fee, Total \$345.00 made out to the Board of Examiners.*

Licensed Counselor – Requires you have completed a graduate degree in an appropriate social science field and have already completed 4,000 hours of approved experience in alcohol and drug abuse counseling. *(The application packet will include the licensure application, fingerprint cards, a checklist of all required documentation, and a web link for exam study material).* *Additional fees due at the time of application submission will be: \$60 certification processing fee. \$100.00 oral board fee, \$185.00 written exam fee; Total: \$345.00 made out to Board of Examiners.*

OPTIONAL	
OPTIONAL: PROVISIONAL CERTIFICATE (OPTIONAL – IF ELIGIBLE)	\$125.00 DUE WITH APPLICATION, IF DESIRED – ONLY THOSE APPLICANTS THAT HAVE BEEN APPROVED AND REGISTERED TO TEST FOR EITHER ADC EXAM OR AADC EXAM, HAVE MET ALL OTHER REQUIREMENTS TO BECOME A CERTIFIED OR LICENSED COUNSELOR ARE ELIGIBLE FOR A PROVISIONAL CERTIFICATE. A PROVISIONAL CERTIFICATE IS VALID FOR UP TO SIX MONTHS AND MAY NOT BE RENEWED.

Please note: All applicants will be required to provide the Board with any and all information concerning any arrests, convictions, indictments, suspensions or revocations. If you have any convictions, arrests or etc. you **cannot** do substance abuse counseling until approved by the Board. An individual on parole or probation will not be considered for certification or licensure until such time as they have been off parole or probation for a **minimum of two-years**.

MAIL REQUESTS WITH MONEY ORDER IN THE AMOUNT OF \$150 TO:

BOARD OF EXAMINERS FOR ALCOHOL, DRUG AND GAMBLING COUNSELORS
4600 Kietzke Lane, B-115
Reno, NV 89502

I hereby request the application packet as indicated above.

Signature _____ Date: _____

Note: THE APPLICATION PACKET MAY NOT BE DUPLICATED. THE APPLICATION IS VALID FOR A PERIOD OF 12 MONTHS FROM THE DATE OF RECEIPT AND CAN ONLY BE USED BY THE INDIVIDUAL REQUESTING THE APPLICATION