



Bristlecone Family Resources is northern Nevada's oldest non-profit substance abuse and gambling treatment center whose mission is to help people reclaim their lives by providing customized addiction and mental wellness treatment services.

Title: **Treatment Aide; Open Positions**

Location: Bristlecone Family Resources 704 Mill Street Reno NV

Job Posting: May 2020

Salary range: \$12.50 – 13.50

The primary responsibility of this position is to ensure and coordination the consistency of client treatment alongside addiction counselors and staff.

You must be will to:

1. Achieve and maintain certifications in CPR and First Aid
2. Conducts daily activities to ensure ongoing safety and security of clients
3. Oversees the daily schedule for clients including wake/bed times, group times, and meal times
4. Assists with community and group meetings as well as recreational activities
5. Facilitates drug testing and breathalyzer.
6. Ability to maintain confidentiality.

The successful candidate will possess:

- Experience with Microsoft Word, internet and e-mail, AWARDs a plus.
- Willingness to work 12 hour day or night shifts
- Excellent organizational and time management skills
- Excellent verbal and written skills
- Bi-lingual is a plus, but not required.
- EMT Certification a plus, not required.

Those interested and qualified, please submit your resume to Human Resources at 775-954-1406 or email resume to kmanguso@bristleconereno.com

The selected candidate will need to complete a preplacement health screening and a 2 series TB test.

Bristlecone Family Resources is an EOE