

**MINUTES FOR THE BOARDS OF EXAMINERS FOR ALCOHOL, DRUG AND
GAMBLING COUNSELORS**

MEETING DATE: Friday, September 7, 2018- Via teleconference

MEETING TIME: 09:30 a.m.

MEETING LOCATION :

**University of Nevada Cooperative Extension
8050 Paradise Road #105
Las Vegas, Nevada 89123**

**Innovation Center
Summit Conference Room
450 Sinclair St.
Reno, Nevada 89501**

MEMBER PRESENT: Darlene Dufault - President, Merlyn Sexton –Vice president, Paula Chung-member; Dani Danley-member; Maryann Potter; LeAnn Malone-member; Barbara Hunt – secretary/treasurer .

STAFF PRESENT: Agata Gawronski, Executive Director, Colleen Platt, Board’s Attorney.

MEMBERS OF PUBLIC: Tenea Smith.

Item 1: Welcome, Call to Order.

Darlene Dufault called the meeting to order at 9.30 a.m.

Item 2: Public Comments.

No public comments.

Item 3: Approval of minutes from Board Meetings on June 15, 2018 (for possible action).

Dani Danley made motion to approve minutes, Merlyn Sexton second it, motion carried.

Item 4: Tenea Smith –requesting permission to supervise additional interns- (for possible action).

Ms. Smith was present at Reno location and informed the Board that she currently has five interns and is requesting additional two. The members asked Ms. Smith about her current interns; she informed the Board that one of them is scheduled to take oral boards at the end of the month and will hopefully pass and free the spot for another intern and the other person is working full time at different facility and would like to do some LCADC-I hours under Ms. Smith as an “on call counselor”. Both Darlene Dufault and Merlyn Sexton expressed their concerns regarding taking on additional supervisees, due to amount of work it requires. Ms. Smtih stated that she was overseeing four different sites and has either LCSW or an

MFT at each site overseeing the interns; she also stated that she is providing group supervision for 3 hours every week and brings the MFT's and LCSW's with her to the supervision meetings.

Darlene Dufault informed Ms. Smith's that the credentials she mentioned are not approved as supervisors by this Board and ask if there were secondary supervisors at each location; Ms. Smith denied.

Dani Danley asked how is this being physically handled by her as sole supervisor between four locations and potentially seven interns. Tenea Smith stated that they do 3 hour supervision weekly as well as she travels between all four locations; she also stated that the interns are being trained and guided by their CADC co workers. Darlene Dufault made motion to approve one additional intern for period of six months. MaryAnn Potter seconds it. Motion carried.

Item 5: Debbie McBride, CADC-I-request to retest after 3 failed attempts (for possible action).

Miss McBride not present, this agenda item was tabled.

Item 6: Settlement agreement: Anthony Renello (for possible action)

Colleen Platt presented the Board with Settlement agreement signed by Mr. Renello. The Board received copies in their packets prior to this meeting. Paula Chung made motion to accept the agreement, Dani Danley second the motion. Motion carried.

Item 7: Administrative hearing: Kipper Horton, LADC; Case number 2018-04-01(for possible action).

This item was tabled.

Item 8: Executive Director's report:

a) Seeking approval of the budget for State Fiscal Year 2018/19- (for possible action)

Agata Gawronski presented budget proposal to the members for discussion. Barbara Hunt made motion to accept the budget, MaryAnn Potter second it. Motion carried.

Item 9: Legislative update- Colleen Platt.

Colleen Platt informed the Board that there hasn't been any bill drafts issued that could possibly affect the Board.

Item 10: Executive Director's annual evaluation –Darlene Dufault (for possible action).

Darlene Dufault presented annual evaluation to the Board and rated performance as superior. Dani Danley made motion to approve the evaluation, Paula Chung second it. Motion carried.

Item 1: Reelection of the officers- for possible action.

Darlene Dufault informed the Board that her term expires on 9/30/2018 and she will no longer be able to stay on the board as a president but will continue to serve as a member until new nomination.

Ms.Dufault nominated Barbara Hunt for the President of the Board; all in favor; motion carried.

Barbara Hunt nominated Merlyn Sexton for Vice president; all in favor and motion carried.

Marlyn Sexton nominated LeeAnn Malone for Secretary/Treasurer. Motion carried.

Item 12: Public comments.

No public comments.

Item 13: Adjournment.

Darlene Dufault adjourned the meeting at 10.30 am. Next Board meeting was scheduled for Friday, November 30th 2018 at 9.30 am.