



CARSON CITY COMMUNITY COUNSELING CENTER

Substance Abuse Counselor

Busy non profit seeking a motivated full-time employee. We treat both substance abuse and mental health disorders. **INTERNS WELCOME TO APPLY**

Competitive wages offered with full benefits after probation period. Must be willing to work evenings and a 4/10s schedule. For more information and interview send resume to Carolinebasagoitia@gmail.com or call 775-882-3945.

We treat both substance abuse and mental health disorders.

Qualifications:

Must have state of Nevada CADC or LADC. **INTERNS WELCOME TO APPLY**

Must have two years' experience, or education equivalent, in substance abuse treatment field.

Must be experienced in both individual and group counseling.

Must have working knowledge of community support groups such as AA/NA.

Knowledge of criminal justice system as it applies to clients on parole/probation preferred.

Possess efficient communication skills and the ability to work as a team member

Responsibilities:

Interview clients and assess their treatment needs;

Perform intake process in accordance to policies and procedures;

Develop and implement, with client, an individualized treatment plan, reviewing and updating as appropriate;

Meet with each client on caseload for individual counseling sessions as appropriate;

Facilitate group counseling sessions;

Document each client's progress in treatment file at least monthly;

Document other "events or issues" as needed and according to regulatory requirement:

Generally, all required documentation should be entered into Electronic Health Record within 48 (business) hours of the event requiring said documentation; including progress notes.

Maintain communication with Department of Parole and Probation, judges and all other pertinent referral and regulatory sources when applicable;

Work within scope of practice of qualifications/certification/licensure making appropriate referrals when necessary;

Attend staff meeting and patient staffing as required/scheduled; and

Develop and implement, with client, an appropriate aftercare plan prior to discharge.

Bilingual a PLUS!